
**ANDHRA PRADESH UN-AIDED MINORITY PROFESSIONAL
INSTITUTIONS (REGULATIONS OF ADMISSIONS INTO
UNDER GRADUATE MEDICAL AND DENTAL PROFESSIONAL
COURSES) RULES, 2004**

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In exercise of powers conferred by Sections 3 and 15 of the Andhra Pradesh Educational Institutions (Regulation of Admission and Prohibition of Capitation Fee) Act, 1983 (A.P.Act No. 5 of 1983) and in super session of the Andhra Pradesh Un-aided Minority Professional Institutions (Regulations of Admissions into Under Graduate Medical and Dental Professional Courses) Rules 2004, issued in G.O.Ms. No. 185, HM and FW (E-1) Department, dated 30-6-2004 and subsequent amendments made thereto, the Governor of Andhra Pradesh hereby makes the following Rules for admission into the Under Graduate Professional Courses in Medical and Dental in Un-aided Minority Professional Institutions in the State.

1. Short title applicability and commencement :-

(i) These rules may be called the Andhra Pradesh Un-aided Minority Professional Institutions (Regulations of Admissions into Under Graduate Medical and Dental professional Courses) Rules 2004.

(ii) They shall apply at all Un-aided Minority Professional

Institutions imparting Under-Graduate Professional Courses in medical and Dental Courses for which admissions shall be made to the "Competent Authority Seats" "EAMCET ranking based Management Seats" and "Management Seats" in such manner as prescribed here in.

(iii) These rules shall come into the force from the academic year 2004-2005.

2. Definitions :-

(i) In these rules, unless the context otherwise requires;

(a) "Act" means the

(b) "Competent Authority" means the Vice Chancellor, NTRUHS, Andhra Pradesh, Vijayawada.

(c) "Committee for admissions" means the Committee nominates by the Competent Authority to select and make allotment of candidates to professional Institutions offering Medical and Dental Courses in the State for Admissions accordance with the provisions laid down".

(d) "Common Entrance Test" means EAMCET, the examination conducted for assigning rank or merit to candidates, which will be the basis for admission of the candidates into Competent Authority Seats etc., except the Management Seats for the first year of under-Graduate Courses concerned in various Un-aided Minority Professional Institutions in the State.

(e) "Competent Authority Seats" means the seats earmarked from out of the sanctioned intake of seats in each course and in each College to be filled by the Committee of Admissions.

(f) "Competent Authority Seats for minority candidates" means the seats earmarked from out of the sanctioned intake of seats in each course and in each college to be filled by the committee of admissions with the concerned minority students.

(g) "EAMCET Ranking Based Management Seats for Minority Candidates" means the seats earmarked from out of the sanctioned Intake of the seats in each course and in each college to be filled by the Minority Institutions with the Minority Students.

(h) "EAMCET Ranking Based management seats for General Category" means the seats earmarked from out of the sanctioned

intake of seats in each course and in each college to be filled by the Managements of the Minority Institutions.

(i) "Management Seats" means the seats earmarked from out of the sanctioned intake of seats in each course to be filled by the Management of the Un-aided Minority Professional Institutions or if the Minority Institution (s) concerned so desire, by the Committee of admissions constituted by competent authority or by the Minority management Committee.

(j) "Inspecting Authority" means the Authority appointed by the Competent Authority for inspecting and scrutinizing the admissions of the candidates made in the Unaided Minority Professional Institutions.

(k) "Institutions" means, unless otherwise specifically mentioned, all the Un-aided Minority Professional Education imparting professional education in Medical and Dental Courses.

(l) "Local Area" means the territorial jurisdiction prescribed for identifying the local candidate.

(m) "Local candidate" means the candidate in relaxation to the local area as specified in Rule 8B.

(n) "Qualified candidate" in respect of seats to be filled by "Competent Authority" and EAMCET ranking based Management (Minority and General) Seats means the candidate who has appeared for the Common Entrance Test for admission into the related Professional Courses and has been assigned ranking in the Common merit List as per Rule 5 of the A.P. Common Entrance Test for entry into Engineering, Architecture, Pharmacy, Agriculture, Medical and Dental Courses Rules, 2004 .

(o) "Qualified candidate" in respect of Management seats shall be as specified in Rule 3D.

(p) "Qualifying Examination" means the examination of the minimum qualification prescribed for passing of which entitles one to seek admission into the relevant Professional Courses.

(ii) Words and expressions used but not defined in these shall have the same meaning as assigned to them in the Andhra Pradesh Educational Institutions Regulation of Admission and Prohibition of Capitation Fee Act, 1983 (A.P. Act 5 of 1983) unless otherwise defined by Government in Health Medical and Family Welfare

Department of by the Competent Authority.

3. Eligibility Criteria for Admission :-

Admission into various courses in different Professional Educational Institutions shall be governed by the rules of admission prescribed herein. The eligibility criteria for admission into Medical and Dental Courses shall be as mentioned below:

(a) Nationality and Domicile: The candidates should be Indian Nationals and should satisfy Local, Non-Local status requirement as laid down in the Andhra Pradesh Educational Institutions (Regulation of Admission) Order, 1974 as amended in G.O.(P) No. 646 Education (W) Department, dated 10-07-1979.

(b) The above clause (a) Nationality and Domicile is not applicable for the Category-E seats filled by the Management.

(c) Age Limit: Candidates should have completed the age of seventeen years on or before 31st December of the year of admission.

(d) Educational Qualifications: The Candidates should pass two years intermediate examination (10+2 pattern) or equivalent examination with Physics, chemistry, Botany, Zoology and English individually and must have obtained a minimum of 50% marks taken together in Physics, Chemistry, Botany and Zoology at the qualifying examination. In respect of candidates belonging to Scheduled Caste and Scheduled Tribes and the Backward Classes, the marks obtained shall be a minimum of 40% marks taken together in Physics, Chemistry, Botany and Zoology.

4. Allotment of seats :-

The seats to be allotted in each Un-aided Minority Professional Institution under these Rules for Admission of candidates shall be classified as:

(i) Category-A - (25% of the sanctioned intake of the seats) - Competent Authority Seats for General Students: These seats shall be filled up through counseling by the competent authority as per merit/ ranking following Rules of Reservation from the students who have passed the common entrance test held by the State (EAMCET) for that year.

(ii) Category-B - (25% of the sanctioned intake of the seats) - (Competent Authority Seats for Minority candidates): These seats

shall be filled up with the concerned minority candidates through counseling by the Competent Authority as per merit from the students who have passed the common entrance test held by the State (EAMCET) for that year.

(iii) Category - C (15% of the sanctioned intake of the seats) - EAMCET Ranking Based Management seats for the Minority Candidates: Seats should be filled up by the management of the Minority Institution based on merit in the common entrance test (EAMCET) held by the State for that year and from the Minority candidates concerned who have applied to the Managements.

(iv) Category - D (10% of the sanctioned intake of the seats) - EAMCET Ranking Based Management seats for the General Candidates: Seats should be filled up by the management of the Minority Institutions based on merit in the common entrance test (EAMCET) held by the State for that year and with candidates who have applied to the Managements of the Minority Institutions by following rule of reservation.

(v) Category - E- (25% of the sanctioned intake of the seats) - Management Seats: Seats shall be filled up by the management of the College/Institution giving preference to minority students concerned through any rational and transparent method of selection devised by itself subject to fulfillment of the eligibility criteria prescribed by the Medical Council India/Dental Council of India/Government of India/ State Government.

5. Authority for Admissions :-

(a) Category-A and B Seats: All the Competent Authority Seats (Category A and B) shall be filled by the Committee for Admissions nominated by the Competent Authority under these Rules.

(b) Category-C and D Seats: These Seats shall be filled by the Managements of the Minority Institutions based on EAMCET ranking.

(c) Category-E Management Seats: These seats shall be filled up by the managements of the concerned College through a rational and transparent method of selection, subject to fulfillment of the eligibility criteria.

6. Procedure for Admissions :-

(A) To fill up Competent Authority Seats: (Category-A and B 50%

of the sectioned intake of the seats)

(i) Committee for admissions shall be constituted by the Competent Authority under these rules.

(ii) The committee will make advertisements calling for single application form in the prescribed form from the eligible qualified candidates who have been assigned ranking in the common entrance test, desirous of seeking admission in Private unaided Minority colleges and also Private colleges in respect of seats to be filled by the Competent authority.

(iii) The candidates who are qualified to seek admission as a consequence of obtaining ranking in the common Entrance test and desirous of seeking admission into the Government/ Unaided Private/Unaided Minority Professional Institutions shall make application to the Competent Authority enclosing all the relevant documents including a copy of rank card issued. The application shall be acknowledged.

(iv) The Competent Authority shall scrutinize all the candidates received from the candidates, after scrutiny the Competent Authority shall prepare the following merit list namely:

(i) Common Merit List: containing the names of all the candidates arranged in the order of merit ranking assigned to them in the common entrance test.

(ii) Category wise merit list: containing the names of the candidates belonging to the concerned categories arranged in the order of merit ranking assigned to them in the common entrance test.

(iii) Minority category wise merit list: containing the names of the minority candidates concerned arranged in the order of merit ranking assigned to them in the common entrance test.

(iv) In case of same rank being obtained by more than one candidate, the marks obtained in Physics, Chemistry, Botany and Zoology shall be reckoned.

(v) In case of a further tie, the older candidate shall be given the higher place in the merit list.

(v) Candidates will be called for an interview in the order of merit for selection and allotment of course and institution:

(a) All the candidates called for interview shall submit the specified original documents along with one set of duly attested photocopies and the Committee for admissions shall be entitled to cause verification of all the documents produced by the candidates.

(b) As and when each candidate gets his turn for interview in the order of merit, choice of institutions and course will be given to him, depending upon availability at the point of time with due regard to the eligibility of the candidate for a seat in a particular local area for a particular reserved category.

(c) The selection of candidates and allotment of course/institutions in respect of the seats to be filled by "Competent Authority" in Government Professional Colleges, Private Unaided Professional Colleges and Unaided Minority Professional Colleges shall also be solely on the basis of merit as adjudged by the rank obtained in the Entrance Test subject to the condition that the candidate should have passed the qualifying examination with the minimum marks prescribed and following the Rule of Reservation.

(d) Mere appearance at the Entrance Test and obtaining high rank in the merit list does not entitle a candidate to be considered for admission automatically into any course/Institution unless he/she also satisfies the rules and regulations of admission prescribed by the NTRUHS/Government including marks to be obtained in the qualifying examination etc.

(vi) The Committee of admissions shall select and allot candidates into various courses in respect of the seats to be filled by "Competent Authority" in the Government Professional Colleges, Unaided Private Professional Colleges and Unaided Minority Professional Colleges.

(vii) Once a candidate secures admission to a particular college/Institutions based on his/her option, no further claim for admission into other college/ institution, to any other kind of seat or any other course will be entertained, except as provided by the committee for admissions in the subsequent phase of counseling/subsequent counseling, if any.

(viii) The candidates selected by the Competent Authority for admission into Government Professional Institutions, Private Unaided Non- Minority Professional Colleges and Private Unaided Minority Professional Colleges shall pay the prescribed fee in the form of demand draft drawn on any nationalized bank in favour of

Registrar, NTR UHS payable at Vijayawada. If a candidate fails to pay the fee on the day of selection, the selection will be cancelled forthwith and it will be filled up in the subsequent selections / counseling.

(ix) The fee so collected as mentioned above, shall be kept with the Competent Authority till the entire admission process is completed. As soon as the admission process is completed, the fees so collected shall be transferred to the colleges concerned.

(x) A candidate after selection and allotment to a college/course can withdraw from the course only, within one day from the date of admission as notified by the Competent Authority i.e., NTR UHS, A.P. Vijayawada, then the fee paid by the candidate shall be refunded. Resultant vacancies if any shall be filled following the prescribed procedure, in the final counseling as notified by Competent Authority.

(xi) Candidates are considered for selection only for such categories for which they have claimed reservation in the application form and have submitted supporting documents. Request for a change to any other category after submission of application shall not be considered.

(xii) The Selection will be made only from among the candidates who physically present themselves when called in order of merit. Claims of the candidates will not be considered if they are absent when called thrice at the time of selection and the next in the merit would be called.

(xiii) Resultant vacancies will be open to all candidates below the rank of candidates who have not joined the course and the candidates who were absent in the earlier selection. Resultant vacancies shall be filled by the candidates belonging to the same category of the seats as those who have not joined the course or vacated the seat.

(xiv) The selection committee shall have the power to cancel the selection or admission of the candidates at any stage if it is detected either during selection or before closure of admissions that the selection or admission is against the regulation.

(xv) All the candidates selected should undergo Medical Examination as directed by the Head of the Institution concerned. The admission of the candidates shall be subject to their fitness in

the Medical examination.

(xvi) The Competent Authority/Committee for admissions shall prepare the final list of candidates, admitted course wise and Institution wise and send the same to NTR UHS.

(xvii) The Competent Authority in consultation with Committee for admission shall fix the cut off dates for each stage of admission contemplated above.

(B) To Fill Up category-C and D seats (15% and 10% of the Sanctioned Intake of seats).

(i) Category C and D Seats shall be filled by the Managements of the Minority Institutions in a transparent manner from among the students who have passed EAMCET based on merit and who have applied to the institutions/ colleges concerned for admission by duly following rule of reservation in respect of category D seats only as applicable in the State.

(ii) The Management of Private Un-Aided Minority Professional Institutions shall complete the process of admissions within the time frame stipulated for making admissions.

(iii) The Managements shall issue a notification in two leading news papers calling for applications for admission into the above seats informing of the dates and venue of the counseling.

(iv) The Managements of Minority Institutions shall fix a reasonable fee as cost of the application form.

(v) The application forms shall be on sale at the institution and at the Office of Director of Medical Education, A.P. Hyderabad and at the Office of NTR University of Health Sciences, Vijayawada and Hyderabad.

(vi) The Competent Authority shall pool up the above seats in all the Colleges and shall prepare the seat matrix separately for each region by following the Rules of Reservation in respect of Category D seats.

(vii) The Admissions shall be made in the following manner:

(a) Managements of the Minority Institutions shall scrutinize the application forms received and shall prepare merit lists as provided in (b).

(b) The Management of the Minority Institutions shall prepare the following merit lists:

(i) Common merit list: containing the names of the candidates arranged in the order of merit ranking assigned to them in the common entrance test.

(ii) Category wise merit list: containing the names of the candidates belonging to the concerned categories arranged in the order of merit ranking assigned to them in the Common Entrance Test for the Category-D Seats.

(iii) Minority Category wise merit list containing the names of the names of the Minority candidates concerned arranged in the order of merit ranking assigned to them in the Common Entrance Test for the Category-C seats.

(iv) In case of same rank being obtained by more than one candidate, the marks obtained in Physics, Chemistry, Botany and Zoology shall be reckoned.

(v) In case of a further tie, the older candidate shall be given the higher place in the merit list.

(c) The candidates shall attend the counseling with all their original certificates.

(d) The above Managements shall select the candidates in the counseling by calling for candidates based on EAMCET ranking.

(e) The Managements shall send a copy of the merit list and list of candidates selected to Competent Authority/University for approval.

(f) The candidates selected for admission shall pay the fee prescribed and as notified in the form of demand draft drawn on any Nationalized Bank in favour of the Institution. If a candidate fails to pay the fee on the day of selection, the selection will be cancelled forthwith and it will be filled up in the subsequent selections by counseling as per prescribed procedure.

(g) The fee so collected shall be kept with the managements till the entire admission process is completed. As soon as the admission process is completed only the fees collected payable to the NTRUHS shall be transferred to the NTRUHS.

(h) "If a candidate after the final selection fails to report to the Principal of the respective College, on or before the stipulated time,

and/or if any seat remains unfilled such seats shall be treated as vacant seats and shall be filled up by the Management by following EAMCET merit Ranking and Rules of Reservation as applicable". by following the same method of counseling.

(i) The above rules shall be followed scrupulously. Any violation of the rules shall entail cancellation of admissions of the candidates concerned and conduct of admissions afresh following the procedure etc.

(C) To Fill up Management seats (E-Category-25% of the sanctioned intake of the seats).

(a) "Management Seats" - the seats shall be filled up by the individual college Managements in the order of merit in the transparent manner following the procedure as detailed below:

(1) Applications shall be called for from prospective candidates seeking admission in the individual colleges.

(2) The college shall issue a receipt of the application received.

(3) The college shall display the list of application received and prepare a merit list based on the marks obtained in the qualifying examination.

(4) Admissions shall be made by the college based on merit list so prepared.

(b) The candidates who have passed the qualifying examination not from the State have to submit the equivalency certificate to NTR University of Health Sciences, A.P., Vijayawada.

7. Cut off date for admissions :-

The Managements shall close and complete the admission process as per the schedule fixed by the MCI/DCI/NTRUHS as the case may be.

8. Rules of Reservation for Admissions :-

Seats shall be reserved for the following categories in admissions to professional courses.

(1) Region-wise reservation of seats:

(a) Admission to 85% of the "Competent Authority Seats" in each course shall be reserved for the local candidates and the remaining 15% of the "Competent Authority Seats" shall be unreserved seats

as specified in the Andhra Pradesh Educational Institutions (Regulations and Admissions) Order, 1974 as subsequently amended.

(b) In respect of State wide Institutions, admissions into 85% of seats in each course shall be reserved for the candidates, belonging to the three local areas in the State specified in this sub-rule namely, Andhra University Area (Andhra), Osmania University Area (Telangana) and Sri Venkateswara University area (Rayalaseema) in the ratio of 42:36:22 respectively and the balance of 15% seats shall be un-reserved seats:

Explanations for purpose of these Rules:

(i) "The Local Areas" means:

(a) The part of the State comprising the Districts of Adilabad, Hyderabad (Including Twin Cities) Rangareddy, Karimnagar, Khammam, Medak, Mahaboobnagar, Nalgonda, Nizamabad and Warangal shall be regarded as the Osmania University Local Area (Telangana).

(b) The part of the State comprising the Districts of Srikakulam, Vizianagaram, Visakhapatnam, East Godavari, West Godavari, Krishna, Guntur and Prakasam shall be regarded as the Andhra University Local Area (Andhra).

(c) The part of the State comprising the Districts of Ananthapur, Kumool, Chittoor, Cuddapah and Nellore shall be regarded as the Sri Venkateswara University Local Area (Rayalaseema).

(ii) "The Local Candidate" means:

(A) A candidate for admission shall be regarded as local candidate in relation to a local area.

(a) If he has studied in educational Institutions in such local area for a period of not less than four consecutive academic years ending with the academic year in which he appeared or as the case may be, first appeared in the relevant qualifying examination.

(b) Where, during the whole or any part of the four consecutive academic years ending with the academic year in which he appeared or as the case may be first appeared for the relevant qualifying examination, he has not studied in any Educational Institutions, if he has resided in that local area for a period of not

less than four years immediately preceding the date of commencement of the relevant qualifying examination which he appeared or as the case may be first appeared.

(B) A Candidate for admission to the course who is not regarded as local candidate under clause (A) in relation to any local area shall:

(a) If he has studied in Educational Institutions in the State for a period of not less than seven consecutive academic years ending with the academic year in which he appeared or as the case may be first appeared for the relevant qualifying examination be regarded as a local candidate in relation to...

(i) Such local area where he has studied for the maximum period out of said period of seven years:

(ii) Where the period of his study in two more local areas are equal, such local area, where he has studied lasting such equal period.

(b) If, during the whole or any part of seven consecutive academic years ending with the academic year in which he appeared or as case may be first appeared for the relevant qualifying examination he has not studied in the Educational Institutions in any local area but has resided in the State during the whole of the said period of seven years, be regarded as a local candidate in relation to...

(i) Such local area where he has resided for the maximum period out of the said period of seven years.

(ii) Where the periods of his residence in two or more local area are equal, such local area where he has resided last in such equal periods.

(C) The following categories of candidates are eligible to apply for admission to the remaining 15% of un-reserved seats:

(a) All the candidates eligible to be declared as local candidates.

(b) Candidates who have resided in the State for a total period of 10 years excluding periods of study outside the State or either of whose parent have resided in the State for a total period often years excluding period of employment outside the State.

(c) Candidates who are children of parents who are in employment of the State or Central Government, Public Sector Corporations, Local Bodies, Universities and Educational Institutions other similar quasi Public Institutions within the State.

(d) Candidates who are spouses of those in the employment of the State or Central Government, public Sector Corporations, Local Bodies, Universities and Educational Institutions recognized by the Government or University or other Competent Authority and similar quasi Government Institutions within the State.

(D) If a local candidate in respect of a local area is not available to fill any seat reserved or allocated in favour of a local candidate in respect of that local area, such seat shall be filled if it had not been reserved, in the order of ranking assigned in the common merit list.

(2) Reservation of seats for SC/ST/BC Communities:

(a) 15% of seats in each course shall be reserved for the candidates belonging to Scheduled Caste as shown below: SC - A.... \1% SC - B.... \7% SC - C.... \6% SC - D.... \1%

(b) 6% of the seats in each course shall be reserved for the candidates belonging to Scheduled Tribes. The seats reserved for Scheduled Tribes shall be made available to Scheduled Castes and Vice-Versa, if qualified candidates are not available in the category. If qualified candidates belong to Scheduled Castes and Scheduled Tribes communities are not available, the left over seats reserved for them shall be treated as open competition seats and shall be filled by the candidates of General pool.

(c) 25% seats in each course shall be reserved for the candidates belonging to the Backward Classes and shall be allocated among the four groups of Backward Classes as shown below: Group 'A'.... \7% Group 'B'.... \10% Group 'C'.... \1% Group 'D'.... \7% If qualified candidates belonging to Backward Classes of a particular group are not available, the left over seats can be adjusted for the candidates of next group. If qualified candidates belonging to backward classes are not available to fill up the 25% seats reserved for them, the left over seats shall be treated as open competition seats and shall be filled up with candidates of General Pool.

(d) No candidate seeking reservation for admission under the above categories be allowed to participate in the Counseling for admission unless he produces the Integrated Community Certificate prescribed by the Government and issued by the Revenue Authorities in the Government (Vide G.O.Ms.No. 58, Social Welfare (J) Department, dated 12-05-1997).

(3) Reservation for Special Categories:

(a) Seats shall be reserved in each course for the following categories, to the extent indicated against them:

(i) Physically Handicaped = 3% (*)

(ii) National Cadet Corps = $\frac{1}{4}\%$ (0.25%)

(iii) Games and Sports = $\frac{1}{2}\%$ (0.50%)

(iv) 1% for the Children of Ex- servicemen and serving service personnel of the three wings of the Defense Services i.e., Army, Navy and Airforce, subject to the condition that the Ex-service men etc., and residing for a minimum of five years in Andhra Pradesh, provided that if suitable candidates are not available equivalent to fulfill the above reservation, the condition of five year minimum period of residence shall not be insisted upon.

(b) The priorities in respect of the categories mentioned in item (a) above as declared by the Government vide G.O.Ms.No. 254, HM and FW (E1) Department, dated 28-04-1993 and subsequent amendments thereto from time to time.

(4) Reservation of seats of women: 33 $\frac{1}{3}\%$ of seats are guaranteed for women candidates in each category. This regulation of guarantee shall not be applicable if women candidates is selected on merit in each category from 33 $\frac{1}{3}\%$ or more of the seats therein. When the number of women candidates falls short of this percentage, it shall be made up by replacing the last selected male candidate by women candidate in that category.

9. Fees for Private Un-aided Minority medical and Dental Colleges :-

Orders will be issued separately.